

MARQUETTE UNIVERSITY
Office of International Education

MEMORANDUM

TO: Principal Investigator

FROM: Ellen Blauw
Associate Director, Office of International Education

SUBJECT: Nonimmigrant Student Financial Support from Marquette University Institutional Grant Funds – 2020-2021

This memorandum is to explain generally the federal regulations in which you will become involved by your guarantee of financial support for a Marquette University nonimmigrant F-1 or J-1 visa student.

On the other side of this paper is a form you can use to guarantee financial support for the student. Your signature on the form will become the basis on which the University certifies to the United States Department of Homeland Security that we will provide the indicated support throughout the indicated period of time.

The federal government permits Marquette to enroll nonimmigrant students, and it can revoke its permission if Marquette violates respective federal regulations. Some of the most sensitive federal requirements involve a school's assurance of financial support.

The basic requirement of financial support is that the student be assured of enough funding to live and study here for the duration of the specified degree program. For 2020-21, the minimum required amount of support is tuition to maintain full-time status for the academic year plus \$16,500 per twelve months for living and incidental expenses. We also anticipate that expenses and funding will increase slightly each year. The duration of a Master's program is normally defined as two years and a Ph.D. program as five years beyond the graduate entry level.

The student must present evidence that full financial support will be available as the need for it arises during the entire period of study. The support need not all come from your sponsorship. On this form you will indicate whether your financial support will be complete or partial. If your support is partial, the student will be responsible to provide evidence of the required complementary support.

Also important to remember is that in the federal regulations the student is just that: a student. The federal regulations allow the student to enter the U.S. for the purpose of full-time degree studies, and the employment is not to interfere with the student's timely progress toward the degree. The employment is limited by law to no more than 20 hours per week during periods when school is in session but may be full-time during vacations. The work must take place on the Marquette campus or at an off-campus location approved in advance as educationally affiliated with the university.

An early termination of support might occur if the student's Marquette studies end earlier than originally planned or if the student's employment performance is proven unsatisfactory and the student is dismissed from it for cause with reasonable due process. A nonimmigrant student who loses his or her financial support does not have the flexibility or options of a United States citizen or immigrant. For example, the student may not have authorization to enroll part-time or to take a job off campus. Thus, the loss of financial support may effectively end a nonimmigrant student's education in the United States. If a student becomes at risk of losing his or her financial support, clear communication with the student and considerable lead time for other options are very important.

If you have questions about the nonimmigrant legal situation at Marquette, please contact me. Printed materials such as excerpts from the Code of Federal Regulations are also available at this office.

**CERTIFICATION OF NONIMMIGRANT STUDENT FINANCIAL SUPPORT
FROM MARQUETTE UNIVERSITY INSTITUTIONAL GRANT FUNDS**

To the Principal Investigator: Please read the previous explanation and complete the form below, including arrangements for the Director of Research and Sponsored Programs to sign in confirmation at the bottom of the page. Your statement below (as well as documentation for any complementary support for this student) will be used to certify to the federal government the financial support required for the student's legal arrangements to enroll at Marquette.

If the student will be new to Marquette or will begin a new degree program, return this form to the Graduate School. If the student is already enrolled and continuing in the same degree program, return this form to the Office of International Education, Holthusen Hall, 4th Floor.

Name of Student: _____

Major Field of Study: _____

Degree Level: _____

Anticipated Beginning of Studies: _____

Anticipated Completion of Studies: _____

Marquette Institutional Grant Identification: _____

Principal Investigator: _____

Financial Support Guaranteed for this Student from this Grant:

Tuition: _____ credits per academic year until _____

Annual stipend: Total of \$ _____ to be paid at the rate of \$ _____ per month for _____ consecutive months commencing with (date) _____.

Is this support renewable at this amount or greater for subsequent years of the student's period of study until his/her anticipated completion date? Yes No

If no, please explain other sources of financial support: _____

Any requirements other than on-the-job performance for this student to continue to receive this support:

(For example, must the student continue in the above degree program, keep the same academic advisor, maintain a certain GPA, work on grant project more than 20 hours per week during school vacations or summer, or choose a certain thesis or research topic, etc.? If there are such conditions, please indicate below. If there are none, please write none.)

"I have read the information on the other side of this paper and guarantee the financial support indicated above."

Signature: _____ Date: _____

Principal Investigator

"The funds are budgeted for the student as indicated above. The Office of Research and Sponsored Programs will notify the Office of International Education if there are any changes to the status of the grant funding sources intended for payment."

Signature: _____ Date: _____

ORSP Representative